



Job Title: Family Engagement Specialist

Reports to: Family Engagement Manager

Type: Exempt, Non-Supervisory

Location: 1633 Fillmore, Denver, CO 80206

Pay range: \$50,000 to \$60,000 annually, dependent on experience

About us:

The mission of Denver Indian Family Resource Center (DIFRC) is to strengthen American Indian and Alaska Native (AI/AN) children and families through collaborative and culturally responsive services. Our vision is to achieve generations of healthy and strong American Indian/Alaska Native children and families.

About the Position:

This position is responsible for the engagement, intake, assessment, and case management of families seeking services from the Denver Indian Family Resource Center (DIFRC). The FES contributes to the positive adjustment and development of families by providing trauma-informed and strength-based services to meet the needs and goals of each family. The FES assists families in the advancement of their life and supports families to attain their goals using a culturally responsive approach.

This position reports to the Family Engagement Manager.

Responsibilities:

- 1) Administers evidence-based assessments in accordance with DIFRC's Service Delivery Model.
- 2) Attends and advocates for children's permanency at family team meetings, individual educational planning meetings, and other collaborative meetings.
- 3) Partners with families in the development of Family Service Plans through strengths-based collaboration with partner organizations supporting shared families.
- 4) Testifies in court about family progress and areas of opportunity, provides recommendations for positive family outcomes.
- 5) Interacts regularly with external partners including County caseworkers, Guardians Ad Litem, and Tribal Liaisons to help with service planning, child well-being and permanency.
- 6) Facilitates Life Skills other trainings in individual or group settings as needed; virtually or in-person.
- 7) Participates in regular staff meetings, contributes to the development of appropriate services and service delivery.
- 8) Provides advocacy and cultural perspectives in the form of ICWA "active efforts" on behalf of families, in cooperation with partners and collaborators, including judicial systems.
- 9) Maintains accurate and current case records, including required assessments, data collection, Salesforce Data Entry, billing/case summaries, and other assigned tasks.

- 10) Adheres to the National Association of Social Workers' Code of Ethics, which includes maintaining: ethical responsibilities to clients, to colleagues, in practice settings, as professionals, to the Social Work profession, and broader society.
- 11) Other duties as assigned.

Other Requirements:

All positions at DIFRC are exposed to members of the community who have experienced or are experiencing trauma in various forms including but not limited to: domestic violence, sexual violence, homelessness, unemployment, financial hardship, COVID-19 ramifications, etc. As a result, staff are at risk of secondary trauma. Employees are encouraged to seek external support and maintain self-care when working indirectly or directly with clients. Mental health care referrals for employees are available.

Minimum Qualifications:

Bachelor's degree from accredited college or university with major in one of the following disciplines: social work, social welfare, human development, psychology, or other degree with a focus on individuals, families, groups, and communities;

- OR minimum eight years' experience performing a broad range of tasks within a social service, non-profit, or child development agency providing direct services to vulnerable children, youth, or their families.

Other notes: a successful candidate does not necessarily need proficiency in every area listed below (We are willing to offer instructions for the platforms and processes we use).

Advanced Qualifications (minimum pay range starts at higher end of scale):

- Master's degree from accredited college or university with major in one of the following disciplines: social work, social welfare, human development, psychology, or other degree with a focus on individuals, families, groups, and communities plus two year of related work experience directly with American Indian/Alaska Native families; OR
- Bachelor's degree from accredited college or university with major in one of the following disciplines: social work, social welfare, human development, psychology, or other degree with a focus on individuals, families, groups, and communities plus 8 years of related work experience with a minimum of 2 years of related work experience directly with American Indian/Alaska Native families.
- A minimum of one year of previous experience providing supervision to staff in the field of social work.

Salary and Benefits:

The salary range for this position is \$50,000 to \$60,000 depending on experience and includes generous health insurance, vision, dental, life insurance, short-term disability, paid time off, and complimentary access to mental health and well-being counselors.

To apply:

We are motivated to bring a new staff member onboard and estimate the process will take two to four weeks. Here is the process:

- Initial short interview by video or phone

- Second interview in person with team members
- Reference checks

Send a resume and letter explaining why you are a good fit for this position to apply@difrc.org with “Family Engagement Specialist” in the subject line. We will accept applications until the position is filled. We will notify all applicants when the position has been filled.

Denver Indian Family Resource Center (DIFRC) is an equal opportunity employer that values workplace diversity. DIFRC strives to create an inclusive workplace that embraces diverse backgrounds, life experiences, and perspectives. DIFRC prohibits discrimination of employees or 3 08/21/2022 applicants on the basis of race, creed, color, age, sex, national origin, marital status, sexual identity, sexual orientation, religious or political affiliation, disability, or any other classification considered discriminatory under applicable law